

Public Health Sciences Course Program

Terms and Conditions (updated: 10.10.2023)

Registration for the entire course program or for individual courses



1. Admission requirement

You will need a tertiary education degree. Priority is given to PhD students. The program manager decides on the final admission to the program.

2. Registration

You are requested to enroll online here www.zuw.me/phs-ispn. Places are limited and will be allocated according to the date of enrolment. Participants who have registered for the full PHS Course Program have priority in the registration for individual courses.

The registration of participation is binding; see the cancellation terms below.

3. Deadline for registration

Registration for the whole course program is on a rolling basis but ideally, at least two weeks before the start of the first face-to-face session of Module 1 (Introduction to Public Health and the four Themes).

For individual courses, the deadline for registration is two weeks before the start of the course.

To join the waiting list or in case you missed the deadline, please write an email to

phs-admin.ispm@unibe.ch.

4. Course fees

Please check the fees on the website under '[documents & links](#)'. The PhD Bern or external PhD fee requires proof of student status. Please provide confirmation of your registration when asked.

For program participants, the rates include individual counselling at the start, course materials, assessments with feedback, program attestation and networking offers.

For single course(s) participants, the rates include course materials and a course attestation with ECTS.

Fees may change; the current fees can be found on the [website](#).

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5. Payment

With the registration and confirmation of registration, the contract is legally binding, and you are obliged to pay the tuition fees based on the invoice posted to you.

Payment of the individual course fee is due 30 days after mailing the invoice.

6. Annulment due to insufficient registrations

A minimum of participants is required for the courses to take place. Registered participants will be informed if a course does not take place after the registration deadline has passed, and payments will be refunded. The organizer will have no further liability. Registrations remain valid if the course must be postponed.

7. Cancellation of the registration

Course attendance must be cancelled by email to phs-admin.ispm@unibe.ch at the latest two weeks before the start of the course. The course administration will confirm the cancellation.

PhD students at the University of Bern: for individual courses, a processing fee of CHF 100 will be applied to cancellations less than two weeks before the start of the course (late cancellations) and to participants with course attendance of less than 80% of the on-site course time. Absence on the first day of the course is considered as a late cancellation.

Other participants: if the registration for the course is cancelled late or the course is not attended, there is no entitlement to a refund or waiver of course fees.

We recommend that participants take out cancellation insurance.

8. Content and program

Information on the course program can be found on our [website](#). The program may be subject to changes. A course attestation is awarded, provided the participants attend at least 80% of the course. A Program attestation is awarded, provided that the participants attend at least 80% of the Program elements and fulfil homework and assessment requirements.